

COMMITTEE ON PUBLIC WORKS AND PURCHASING
(Standing Committee of Berkeley County Council)

Chairman: Mr. Caldwell Pinckney, Jr., District No. 7

A meeting of the **COMMITTEE ON PUBLIC WORKS AND PURCHASING**, Standing Committee of Berkeley County Council, was held on **Monday, June 14, 2004**, in the Assembly Room of the Berkeley County Office Building, 223 North Live Oak Drive, Moncks Corner, South Carolina, at 7:52 p.m.

PRESENT: Mr. Caldwell Pinckney, Jr., Council Member District No. 7, Chairman; Mrs. Judith K. Spooner, Council Member District No. 2; Mr. William E. Crosby, Council Member District No. 3; Mr. Charles E. Davis, Council Member District No. 4; Mrs. Judy C. Mims, Council Member District No. 6; Mr. Steve C. Davis, Council Member District No. 8; Mr. James H. Rozier, Jr., Supervisor, ex officio; Mr. D. Mark Stokes, County Attorney; and Ms. Barbara B. Austin, Clerk of County Council. Mr. Milton Farley, Council Member District No. 1, and Mr. Dennis L. Fish, Council Member District No. 5, were excused from this meeting.

In accordance with the Freedom of Information Act, the electronic and print media were duly notified.

During periods of discussion and/or presentations, minutes are typically condensed and paraphrased.

Chairman Pinckney called the meeting to order and asked for approval of minutes from the Committee on Public Works and Purchasing Meeting held May 10, 2004.

APPROVAL OF MINUTES

It was moved by Council Member Spooner and seconded by Council Member Steve Davis to approve the minutes as presented. The motion was passed by unanimous voice vote of the Committee.

A. Ms. Colleen Carney, Library Director, Re: Sole Source Purchase.

Chairman Pinckney stated Agenda Item A had been addressed during the Committee on Community Services Meeting held earlier this night.

B. Robert M. Mixter, Director of EMS, Re: Sole Source Purchase.

Mr. Robert Mixter stated his request for the EMS Department to sole source the Taylor-Made Ambulance Company to remount existing Taylor-Made Ambulance boxes slated for the remount process. This sole source would be used during the remainder of the 2003/2004 fiscal year and continue through fiscal year 2004/2005.

It was moved by Council Member Spooner and seconded by Council Member Charles Davis to approve the sole source use of Taylor-Made Ambulance Company in the remounting process of existing Taylor-Made ambulance boxes in fiscal years 2003/2004 (remaining) and 2004/2005. The motion was passed by unanimous voice vote of the Committee.

C. John F. Hamer, CPPB, Director of Procurement, Re: Bids and Recommendations:

1. Security Guard Service

Mr. John Hamer stated that a request for proposals was made for security services at the Berkeley County office facility (main building at 223 North Live Oak Drive, along with the Public Works area). The evaluation committee reviewed the five proposals submitted, and their recommendation was unanimous in awarding the contract to Security Forces, Inc., presently used by the County for security services. Security Forces received the highest percentile rating, based on the five criteria factors of evaluation used by the evaluation committee.

Council Member Spooner questioned the qualification of key personnel in the bid process.

Mr. Hamer responded that companies submitted qualifications (i.e., resume on what a company has done in the past, education of its work force, and SLED approval).

It was moved by Council Member Steve Davis and seconded by Council Member Mims to approve the bid proposal of Security Forces, Inc., to provide security services to the County's main office building and Public Works area located at 223 North Live Oak Drive for a cost of \$64,295.20 annually, with an opportunity for four additional terms. This motion was passed by unanimous voice vote of the Committee.

2. Tree Clearing – Reject all Bids.

It was moved by Council Member Spooner and seconded by Council Member Steve Davis to reject all bids submitted for tree clearing at the Berkeley County Airport. The motion was passed by unanimous voice vote of the Committee.

D. David Jennings, Esq., Berkeley County Water & Sanitation Authority, Re:

- 1. Due diligence report – Herrin Office Site.**
- 2. Okatee trunk.**

Mr. David Jennings requested that Agenda Items **D.1** and **D.2** be forwarded to Council without recommendation, because the soil boring report on the Herrin Site would not be made available until Wednesday, June 16th. Adequacy of the Herrin Site for the Berkeley County Water & Sanitation Authority's (BCWSA) office is a condition to moving forward with the Okatee truck. Necessary information would be provided by Mr. J. Marc Hehn, BCWSA Director, at County Council's Regular Meeting to be held June 21st.

It was moved by Council Member Steve Davis and seconded by Council Member Charles Davis to send Agenda Items **D.1** and **D.2** without recommendation to full Council for consideration during its Regular Meeting scheduled for June 21st. The motion was passed by unanimous voice vote of the Committee.

3. SC 402 Bridge waterline relocation project.

Mr. Jennings stated the low bidder for this project was Infratech Corporation, in the amount of \$71,400. Costs would be lower if an outside contractor completed the waterline relocation project versus BCWSA personnel.

Council Member Spooner stated the bids reflected a large gap in pricing for the work.

Mr. Jennings stated that with a contract of this magnitude, BCWSA engineers did not consider the bids to be out of balance.

It was moved by Council Member Spooner and seconded by Council Member Steve Davis to accept the low bid of Infratech Corporation, in the amount of \$71,400, for the SC 402 Bridge waterline relocation project. This motion was passed by unanimous voice vote of the Committee.

4. Lease purchase of landfill equipment.

Mr. Jennings stated that it was Mr. Hehn's recommendation to declare the following old equipment as surplus for sale: 1994 Dozer D7 #287, 1996 Compactor 826G #204, 1994 Compactor 826C #288, 1996 Excavator 330 #201, 1996 6x6 off-road Truck #218, 1992 615 Scraper #276, and 1993 Front End Loader #281 IT18.

It was moved by Council Member Steve Davis and seconded by Council Member Charles Davis to declare the equipment identified as #287, #204, #288, #201, #218, #276 and #281 to be disposed of as surplus. The motion was passed by unanimous voice vote of the Committee.

5. Contract for maintenance of heavy equipment at the Berkeley County Landfill.

Mr. Jennings stated this was another example of the lower cost associated with the outside contracting of work to be performed versus County employees performing the same work.

It was moved by Council Member Spooner and seconded by Council Member Charles Davis to forward, without recommendation, Agenda Item D.5 to full Council for consideration during its Regular Meeting on June 21st. The motion was passed by unanimous voice vote of the Committee.

It was moved by Council Member Crosby and seconded by Council Member Steve Davis to adjourn the Committee on Public Works and Purchasing. This motion was passed by unanimous voice vote of the Committee.

Meeting adjourned at 8:00 p.m.

July 12, 2004
Date Approved

**COMMITTEE ON PUBLIC WORKS AND PURCHASING
(Standing Committee of Berkeley County Council)**

Chairman: Mr. Caldwell Pinckney, Jr., District No. 7

Members: Mr. Milton Farley, District No. 1
Mrs. Judith K. Spooner, District No. 2
Mr. William E. Crosby, District No. 3
Mr. Charles E. Davis, District No. 4
Mr. Dennis Fish, District No. 5
Mrs. Judy Mims, District No. 6
Mr. Steve C. Davis, District No. 8
Mr. James H. Rozier, Jr., Supervisor, ex officio

A **meeting** of the **COMMITTEE ON PUBLIC WORKS AND PURCHASING**, Standing Committee of Berkeley County Council, will be held on **Monday June 14, 2004**, in the Assembly Room, 223 N. Live Oak Drive, Moncks Corner, S. C., following the meeting of the Committee on Land Use, the Committee on Planning and Development, the Committee on Justice and Public Safety, the Committee on Human Services, and the Committee on Community Services at **6:00 p.m.**

AGENDA

APPROVAL OF MINUTES

May 10, 2004

- A. Ms. Colleen Carney, Library Director, Re: Sole Source Purchase.**
- B. Robert M. Mixter, Director of EMS, Re: Sole Source Purchase.**
- C. John F. Hamer, CPPB, Director of Procurement, Re: Bids and Recommendations:**
 - 1. Security Guard Service**
 - 2. Tree Clearing – Reject all Bids.**
- D. David Jennings, Esq., Berkeley County Water & Sanitation Authority, Re:**
 - 1. Due diligence report Herrin Office Site.**
 - 2. Okatee trunk.**
 - 3. SC 402 Bridge waterline relocation project.**
 - 4. Lease purchase of landfill equipment.**
 - 5. Contract for maintenance of heavy equipment at the Berkeley County Landfill.**

June 9, 2004
S/Barbara B. Austin
Clerk of County Council